

# HARBOUR INVESTMENT FUNDS

Product Disclosure Statement - Multi-Asset and Global Funds Issued by Harbour Asset Management Limited 29 August 2022

This document replaces the Product Disclosure Statement dated 21 March 2022

This document gives you important information about this investment to help you decide whether you want to invest. There is other useful information about this offer on <a href="https://www.business.govt.nz/disclose">www.business.govt.nz/disclose</a>. Harbour Asset Management Limited has prepared this document in accordance with the Financial Markets Conduct Act 2013 (FMC Act). You can also seek advice from a financial adviser to help you to make an investment decision.



## 1. Key information summary

#### What is this?

This is a managed investment scheme. Your money will be pooled with other investors' money and invested in various investments. Harbour Asset Management Limited (Harbour, we, us or our) will invest your money and charge you a fee for our services. The returns you receive are dependent on our investment decisions (and, where applicable, those of our carefully selected external managers, such as in the case of the Harbour T. Rowe Price Global Equity Fund, and Harbour T. Rowe Price Global Equity Fund (Hedged) its investment manager T. Rowe Price Australia Ltd) and the performance

of the investments. The value of those investments may go up or down. The types of investments and the fees you will be charged are described in this document.

Investment into the Funds is related to the size of your investment, and whether you require personalised financial advice. See our website: <a href="https://www.harbourasset.co.nz/invest-with-us">www.harbourasset.co.nz/invest-with-us</a> for more details.

The Funds are available via a Portfolio Investor Proxy (PIP) or custodial service. The PIP or custodial service invests in the Funds on your behalf and is therefore the investor to us. In some instances, references in this document to "you" are referring to the PIP or custodial service you or your financial adviser use. Different services have different requirements so throughout the document we refer to 'your service' which includes the PIP or custodial service you or your financial adviser use, if applicable. For more information please see "10. How to Apply".

For larger amounts, it may be possible for you to invest directly with Harbour if you do not require personalised financial advice. See our website: <a href="https://www.harbourasset.co.nz/invest-with-us">www.harbourasset.co.nz/invest-with-us</a> for more details.

## What will your money be invested in?

There are 5 funds (Funds) offered under this Product Disclosure Statement (**PDS**).

These investment options are summarised on the following page. More information about the investment target and strategy for each investment option is provided in "3. Description of your investment option(s)".

## Who manages the Harbour Investment Funds?

The Manager of the Funds is Harbour Asset Management Limited. See "7. Who is involved?" for more information about us.

### What are the returns?

The return on your investment comes from:

- any increase or decrease in the Fund's unit price, and
- any income distributions made from the Fund.

The Harbour Income Fund and Harbour Active Growth Fund intend to pay monthly distributions. The other Funds offered under this PDS do not distribute income; any accrued income for these Funds is reflected in each Fund's unit price. See "2. How does this investment work?" for more information.

### How can you get your money out?

You can withdraw some or all of your investment at any time by completing a signed withdrawal request and providing it to your financial adviser, PIP, custodial service or directly to Harbour as applicable. We can suspend or defer withdrawals in certain circumstances. We may suspend withdrawals or delay payments from a Fund if it is in the best interests of all investors in the Fund or to protect a Fund's Portfolio Investment Entity (**PIE**) status. See "2. How does this investment work?" for more information.

Your investment in the Funds can be sold but there is no established market for trading these financial products.

This means that you may not be able to find a buyer for your investment.

## How will your investment be taxed?

Each Fund is a PIE.

The amount of tax you pay in respect of a PIE is based on your Prescribed Investor Rate (**PIR**). To determine your PIR, go to the IRD website <a href="https://www.ird.govt.nz/roles/portfolio-investment-entities/using-prescribed-investor-rates">www.ird.govt.nz/roles/portfolio-investment-entities/using-prescribed-investor-rates</a>. See "6. What taxes will you pay?" for more information.

### Where can you find more key information?

We are required to publish quarterly updates for each Fund. The updates show the returns and the total fees actually charged to investors, during the previous year. The latest fund updates are available at <a href="www.harbourasset.co.nz">www.harbourasset.co.nz</a>. We will also give you copies of these documents on request.

FUND NAME	DESCRIPTION	RISK INDICATOR	ANNUAL FUND CHARGES (ESTIMATE) EX. GST
Harbour Income Fund	The Fund is designed to give a favourable level of income. The Fund invests predominantly in New Zealand investment grade fixed interest securities and Australasian equities which pay a sustainable dividend yield. Other tools, such as active management and scope to invest in sub investment grade securities may also be used to enhance returns.	LOWER RISK HIGHER RISK  1 2 3 4 5 6 7  Potentially lower returns Potentially higher returns	This Fund may also charge a performance fee. See page 8 for more
Harbour Active Growth Fund	The Fund is designed to provide investors with exposure to a wide range of domestic and global assets. The Fund invests approximately two thirds in growth assets such as shares, property and infrastructure and approximately one third into more defensive assets, predominantly investment grade bonds. The Manager will use active management to enhance returns and manage downside risks.	LOWER RISK  1 2 3 4 5 6 7  Potentially lower returns  Potentially higher returns	This Fund may also charge a performance fee. See page 8 for more
Harbour Sustainable Impact Fund	The Fund is designed to provide investors with exposure to a diversified range of global and domestic investments which make a positive environmental or social impact while aiming to exceed the return benchmark. All investments are assessed against the United Nations Sustainable Development Goals (SDGs). The Fund invests approximately 60% invested in growth assets such as impact global and domestic public and private equities and approximately 40% into more defensive assets, predominantly impact and green bonds that meet our research criteria. The Manager will use active management to enhance returns and manage downside risks.	LOWER RISK  HIGHER RISK  1 2 3 4 5 6 7  One of the control of the	1.20%  This Fund may also charge a performance fee See page 8 for more
Harbour T. Rowe Price Global Equity Fund**	The Fund invests primarily in a portfolio of securities of companies which are traded, listed or due to be listed, on recognised exchanges and/or markets throughout the world. It may include securities of companies traded on recognised exchanges of developing countries. The Fund's foreign currency exposure is unhedged.	LOWER RISK  HIGHER RISK  1 2 3 4 5 6 7  Potentially lower returns  Potentially higher returns	1.17%
Harbour T. Rowe Price Global Equity Fund (Hedged)	The Fund invests primarily in a portfolio of securities of companies which are traded, listed or due to be listed, on recognised exchanges and/or markets throughout the world. It may include securities of companies traded on recognised exchanges of developing countries. The Fund's foreign currency exposure is fully hedged to New Zealand dollars.	LOWER RISK  1 2 3 4 5 6 7  Potentially lower returns  Potentially higher returns	1.19%

<sup>1</sup>These funds incorporate an environmental, social and governance (ESG) strategy including integrating Harbour's proprietary Corporate Behaviour Survey and external provider scores into investment decision making, company engagement, voting and zero tolerance exclusions. Exclusions cover tobacco, munitions, nuclear, biological and chemical weapons, firearms, pornography and recreational cannabis. Additional information on screening thresholds and processes are outlined in the exclusions section of our ESG Policy.

See "4. What are the risks of investing?" for an explanation of the risk indicator and for information about other risks that are not included in the risk indicator.

To help you clarify your own attitude to risk, you can seek financial advice or work out your own risk profile at <a href="www.sorted.org.nz/tools/investor-kickstarter">www.sorted.org.nz/tools/investor-kickstarter</a>.

\*NOTE 1: A combination of actual Fund returns and market index returns have been used to determine the risk indicator for the Harbour Active Growth Fund (1-11-2019), Harbour T. Rowe Price Global Equity Fund (Hedged) (1-10-2021) and Harbour Sustainable Impact Fund (30-11-2021) as these Funds have not been operational for five years. The risk indicator may therefore provide a less reliable indicator of potential future volatility of these Funds.

<sup>\*\*</sup>NOTE 2: The T.Rowe Price Global Equity Growth Fund changed name to the Harbour T. Rowe Price Global Equity Fund on 1 October 2021.

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## 2. How does this investment work?

This PDS is an offer to purchase units in the Harbour Investment Funds. Each Fund is constituted within a managed investment scheme that is governed by the revised Harbour Trust Deed (dated 21 September 2016).

The money you invest buys units in the Fund or Funds you choose. Your money is held on trust and pooled with the money of other investors in the Fund. We use the money to purchase assets for the Fund on behalf of all the investors. Harbour investment professionals select and manage the assets in each of the Harbour Funds. Harbour carefully selects specialist external managers to manage assets outside of New Zealand and Australia. T. Rowe Price select and manage the assets in the Harbour T. Rowe Price Global Equity Fund and the Harbour T. Rowe Price Global Equity Fund (Hedged). Refer to "3. Description of your investment options" for more information.

Each Fund's assets are valued independently of us by Trustees Executors Limited (the Administration Manager). The price of each unit you receive depends on the value of the Fund at the time you invest. The purchase of units does not give you legal ownership of a Fund's assets, but gives you the right to return from the assets in the Fund. The unit price is calculated by dividing the net asset value of a Fund by the number of units the Fund has on issue. The unit price is calculated each business day and is rounded to four decimal places.

The value of units in a Fund fluctuates according to the changing value of the assets in which the Fund has invested. A change in the value of a Fund's assets affects the unit price of your units.

The number of units you have (your unitholding), when multiplied by the unit price, gives you the total value of your investment in any one Fund (although the impact of tax can result in a change in the number of units you hold, up or down, as the unit price is before tax). Each day, the previous day's unit prices for the Funds can be found on our website <a href="https://www.harbourasset.co.nz/performance/">www.harbourasset.co.nz/performance/</a>.

No assets of a Fund will be available to be applied to meet the liabilities of any other Funds managed by us.

The key benefits of investing in the Harbour Investment Funds are:

- Diversification access to a widely diversified portfolio of securities in the relevant asset class. Diversification can assist with lowering the volatility and enhancing the potential returns of your investment in that asset class.
- Professional investment management your investments are managed by experienced and proven investment teams.
- Independent governance oversight of the Funds by the New Zealand Guardian Trust Limited (Guardian Trust).
- Responsible investing environmental, social and governance (ESG) factors are actively integrated in the analysis and construction of the funds by setting ethical exclusions and assessing investments through our proprietary survey, external research providers and engagement with company management and directors. Please refer to Statement of Investment Policy & Objectives (SIPO) for more information.

The return on your investment comes from:

- any increase or decrease in the unit price; and
- any income distributions made from the Fund.

#### **Distributions**

The Harbour Income Fund and Harbour Active Growth Fund intend to pay distributions monthly. The other Funds do not pay distributions.

The unit price of these Funds will generally drop immediately after the end of a distribution period, reflecting the amount of distribution paid from the Fund. Distribution amounts you receive will depend on the number of units you hold at the end of the distribution period and the amount per unit to be distributed by the relevant Fund. Distribution amounts will vary between distribution periods and are not guaranteed. Some PIP or custodial services offer the option to either pay out or reinvest distributions. You will need to contact your service to see if this is available to you. If you invest directly with Harbour, the option to have distributions paid out or reinvested is available to you.

### Making investments

Investment into the Funds will be dependent on the amount you have available to invest in the Funds and whether you require personalised financial advice. For many investors, this may be via a PIP or custodial service that we deal with. Investments can be made by completing the application form and providing it to your service or financial adviser.

Your service will then apply to us for units in a Fund on your behalf. Some services have a minimum initial investment amount as well as minimum regular contribution amounts. Please refer to your service for any minimum requirements that may apply to you.

If you do not require personalised financial advice, you may also invest directly with Harbour subject to certain minimum amounts – refer to our website at www.harbourasset.co.nz/invest-with-us for more details.

Please see "10. How to apply" for more information or contact us at <a href="mailto:contactus@harbourasset.co.nz">contactus@harbourasset.co.nz</a>.

## Withdrawing your investments

To withdraw your investment in a Fund, you will need to complete a withdrawal form and provide it to your service. Your service will then forward this to us on your behalf. The number of units redeemed will be calculated by dividing the dollar amount by the unit price. Your service will deduct from your redemption proceeds an amount equal to any applicable PIE tax on income allocated to redeemed units and pay the net proceeds as soon as possible after we have processed the request, not exceeding 10 business days. Your service may impose minimum amounts you can withdraw and may require you to withdraw all of your investment if a withdrawal would cause your investment in a Fund to fall below a particular level. We may suspend withdrawals or delay payment from a Fund if it is in the best interests of all investors in the Fund or to protect a Fund's PIE status. If this is the case, you may need to wait for a longer period of time for your withdrawal proceeds. These conditions are summarised in the "Other Material Information document" (OMI) on the offer register and are set out in full in the Trust Deed on the scheme register. Both registers can be found at www.business.govt.nz/ disclose (Disclose).

#### How to switch between Funds

You can switch between Harbour Investment Funds as often as you like by completing the relevant form and providing it to your service. You will need to contact your service to ensure their minimum switch amount has been met or the required balance is maintained in a Fund. A switch is essentially a withdrawal from one fund and an application into another. As such, any PIE tax will be deducted from the withdrawal with the remaining proceeds applied to the new Fund. There is no charge for switching.

In some market conditions, Harbour may apply a buy-sell spread to investments, withdrawals or switches in some Funds. See section 5 for more information on buy-sell spreads.

## 3. Description of your investment option(s)

FUND NAME	SUMMARY OF INVESTMENT OBJECTIVES AND STRATEGY	TARGET INVESTMENT MIX	RISK CATEGORY	MINIMUM SUGGESTED INVESTMENT TIMEFRAME
Harbour Income Fund <sup>1</sup>	Objective: To exceed the Official Cash Rate (OCR) plus 3.5% pa over rolling 3-year periods.  Benchmark: 68% S&P/NZX A Grade Corporate Bond Total Return Index; 16% S&P/ASX200 Industrials Index (100% hedged to NZ dollars); and 16% S&P/NZX Portfolio Index.  Strategy: The Fund will invest predominantly in a range of fixed income and equity securities that are compatible with generating a favourable level of income through different economic environments.	32% 8% 10%	3 This Fund has a medium level of volatility	Medium to long term investment horizon Minimum 5 years
Harbour Active Growth Fund	Objective: To exceed the Official Cash Rate (OCR) plus 5% over rolling 5-year periods.  Benchmark: 5% S&P/NZX Bank Bills 90-day Index, 25% Bloomberg Composite 0+ Year Index, 10% S&P/NZX All Real Estate Index, 22.5% S&P/NZX 50 Index, 7.5% S&P/ASX 200 Index (50% hedged to NZD), 30% MSCI All Country World Index (unhedged).  Strategy: The Fund is designed to provide investors exposure to a wide range of domestic and global assets. The Fund invests approximately two thirds in growth assets such as shares, property and infrastructure and approximately a third into more defensive assets which will predominantly be made up of investment grade bonds. The Manager will use active management to enhance returns and manage downside risks.	30% 30% 10% 5%	4 This Fund has a medium level of volatility	Medium to long term investment horizon Minimum 5 years
Harbour Sustainable Impact Fund	Objective: To exceed the Official Cash Rate (OCR) plus 4% over rolling 5-year periods. The impact objectives are to make measurable positive influence on UN Sustainable Development Goals which could include climate, natural capital, resource sustainability, wellness, social inclusion and thriving communities and infrastructure. More information on the goals is contained at sdgs.un.org.  Benchmark: A composite benchmark which reflects the asset allocation of the Fund as follows: 5% S&P/NZX Bank Bills 90-day Index, 35% S&P/NZX A-Grade Corporate Bond Total Return Index, 15% S&P/NZX 50 Portfolio Index, 10% S&P/ASX 200 Index (50% hedged to NZD), 17.5% MSCI All Country World Index (unhedged), 17.5% MSCI All Country World Index (unhedged), 17.5% MSCI All Country World Index (100% hedged to NZD).  Strategy: The Fund is designed to provide investors with exposure to a diversified range of global and domestic investments which make a positive environmental or social impact while aiming to exceed the return benchmark. All investments are assessed against the United Nations Sustainable Development Goals (SDGs). The Fund invests approximately 60% invested in growth assets such as impact global and domestic public and private equities and approximately 40% into more defensive assets, predominantly impact and green bonds that meet our research criteria. The Manager will use active management to enhance returns and manage downside risks.	17.5% 5% 22.5% 35%	4 This Fund has a medium level of volatility	Medium to long term investment horizon Minimum 5 years
Harbour T. Rowe Price Global Equity Fund	Objective: To provide long-term capital appreciation by investing primarily in a portfolio of securities of companies which are traded, listed or due to be listed, on recognised exchanges and/or markets throughout the world. The Fund's foreign currency exposure is unhedged.  Benchmark: MSCI All Country World Index (unhedged).  Strategy: The Fund invests in a broadly diversified portfolio of global equities, typically comprising around 150 stocks.	98%	5 This Fund has a higher level of volatility	Medium to long term investment horizon Minimum 5 years
Harbour T. Rowe Price Global Equity Fund (Hedged)	Objective: To provide long-term capital appreciation by investing primarily in a portfolio of securities of companies which are traded, listed or due to be listed, on recognised exchanges and/or markets throughout the world. The Fund's foreign currency exposure is fully hedged to New Zealand dollars.  Benchmark: MSCI All Country World Index (100% hedged to NZD).  Strategy: The Fund invests in a broadly diversified portfolio of global equities, typically comprising around 150 stocks.	95%	6 This Fund has a higher level of volatility	Medium to long term investment horizon Minimum 5 years

<sup>1</sup>These funds incorporate an environmental, social and governance (ESG) strategy including integrating Harbour's proprietary Corporate Behaviour Survey and external provider scores into investment decision making, company engagement, voting and zero tolerance exclusions. Exclusions cover tobacco, munitions, nuclear, biological and chemical weapons, firearms, pornography and recreational cannabis. Additional information on screening thresholds and processes are outlined in the exclusions section of our ESG Policy.



#### Target investment mix

Each Fund has a long term target investment mix & investment limits within various asset classes to which the portfolios are managed. The actual investment mix will vary from the target investment mix, depending on many factors. Actual and target mix will be published each quarter in the relevant Fund update. Some of the Funds seek to achieve their objective by investing directly into wholesale Funds. For further information about each Fund's structure, investment limits & permitted investments, please refer to the SIPO on Disclose.

#### Changes to the SIPO

We can make changes to the SIPO for each Fund in accordance with the Trust Deed and the Financial Markets Conduct Act 2013. Before making changes to the SIPO, we will consider if the changes are in your best interests and consult with the Supervisor. We will give notice of changes to unit holders of the relevant Fund prior to effecting any material changes. The most current SIPO can be found on Disclose.

#### Benchmark (or Market Index)

The term benchmark used in the table above, and throughout the documents, means the standard against which the performance of the Fund is measured. For each Fund, the market index or combined market indices used to measure the performance (the Fund's Benchmark) can be seen. Our use of the various market indices referred to here are subject to certain terms, conditions and disclaimers as described in the OMI, on Disclose.

Further information about the assets in the Funds can be found in the fund updates on our website <a href="https://www.harbourasset.co.nz">www.harbourasset.co.nz</a>.

## 4. What are the risks of investing?

### Understanding the risk indicator

Managed funds in New Zealand must have a standard risk indicator. The risk indicator is designed to help investors understand the uncertainties both for loss and growth that may affect their investment. You can compare funds using the risk indicator.

An example risk indicator is below.



The risk indicator for each Fund can be found on page 3 of this PDS. The risk indicator is rated from 1 (low) to 7 (high). The rating reflects how much the value of the Fund's assets goes up and down (volatility). A higher risk generally means higher potential returns over time, but more ups and downs along the way.

To help you clarify your own attitude to risk, you can seek financial advice or work out your risk profile at www.sorted.org.nz/tools/investor-kickstarter

Note that even the lowest category does not mean a risk-free investment, and there are other risks (see "Other specific risks") that are not captured by this rating.

This risk indicator is not a guarantee of a Fund's future performance. The risk indicator is based on the returns data for the five years to 30 June 2022.

While risk indicators are usually relatively stable, they do shift from time to time. You can see the most recent risk indicator in the latest quarterly fund update for these Funds (once available).

#### General investment risks

Some of the things that may cause a Fund's value to move up and down, which affect the risk indicator, are:

**Investment return risk** – you may not receive the returns that you expect, and the capital value of your investment may end up less than

originally invested (or may be lost in full), because the market value of the assets owned by the Fund(s) can move up or down.

Manager Specific risk – risk relating to us as a company and the risks around how we manage and operate our business, including the making of investment decisions. This includes our company specific risk (changes to our operations and ownership structure), key personnel & service provider risk.

Currency risk – for Funds that invest into non-NZ dollar denominated equities or bonds, currency risk may affect the value of investments due to movements in foreign exchange rates. The currency management policy (or hedging) for each Fund is detailed in the SIPO.

Performance risk – past performance is no guarantee of future performance. There is a risk that a Fund may not achieve its investment objectives or provide the same level of historical performance in the future.

### Other specific risks

Liquidity risk - is the risk that you may not be able to fully realise your investment in a Fund when you need to. The Harbour Income Fund, Harbour Active Growth Fund and Harbour Sustainable Impact Fund can invest in underlying funds, loans and securities that may exhibit poor liquidity particularly in adverse market environments. Securities held by Harbour's other Funds may also experience liquidity risk.

External manager risk - The Harbour Income Fund, the Harbour Active Growth Fund and Harbour Sustainable Impact Fund may allocate to external managers. There is a risk that these external managers could underperform or fail to achieve the objectives specified in their fund guidelines or policies.

More information on these and other risks we believe you should carefully consider before making your investment can be found in the OMI on Disclose.

## 5. What are the fees?

You will be charged fees for investing in the Funds. Fees are deducted from your investment and will reduce your returns. If we invest in other funds, those funds may also charge fees. The fees you pay will be charged in the form of regular charges – for example annual fund charges. Small differences in these fees can have a big impact on your investment over the long term.

### Estimated total annual fund charges are made up of:

FUND NAME	MANAGEMENT FEE EX.GST	ESTIMATE OF OTHER FEES EX.GST	PERFORMANCE FEE	ESTIMATED TOTAL ANNUAL FUND CHARGES* EX.GST
Harbour Income Fund	0.54%	0.09%	0%***	0.63%
Harbour Active Growth Fund**	0.83%	0.12%	0%***	0.95%
Harbour Sustainable Impact Fund	1.03%	0.17%	0%***	1.20%
Harbour T. Rowe Price Global Equity Fund	1.10%	0.07%	N/A	1.17%
Harbour T. Rowe Price Global Equity Fund (Hedged)	1.04%	0.15%	N/A	1.19%

<sup>\*</sup> Estimated Total Annual Fund Charges are a percentage of Net Asset Value of a Fund and include an estimate of applicable underlying fund charges. Actual charges for the most recent financial year are available in the latest fund updates.

### Management fee

We charge an annual management fee (plus GST, as applicable) to each Fund. This fee covers the investment management of the Fund. These fees are accrued daily in each Fund's unit price. We are responsible, from the proceeds of the management fee, for the payment of the other fees (such as Supervisor fees and the outsourced fund administration functions) of the Fund. For the purposes of this document, we have provided an estimate of what these administration charges are within the Other fees section.

#### Other fees

As alluded to in "Management fee" above, we are responsible for the other fees. These charges (plus GST, as applicable) cover the general management of a Fund e.g. Supervisor fees and the outsourced fund administration functions of unit pricing, investment accounting, registry and custody, legal, and audit fees, and costs required to comply with relevant legislation. These charges are an estimate. Actual charges for the most recent financial year are available in the latest quarterly fund update.

### **Buy-sell spreads**

In some market conditions, it may be necessary for Harbour to apply a buy-sell spread in some Funds in order to ensure fairness between all unitholders. Buy-sell spreads are not a fee paid to the Manager, but are a cost retained by a fund to cover higher-than-usual transaction costs due to market conditions that arise from each investor's investment or withdrawal. Please refer to the OMI, and on Harbour's website at <a href="https://www.harbourasset.co.nz/performance/buy-sell-spreads/">www.harbourasset.co.nz/performance/buy-sell-spreads/</a>, for further details.

## Example of how fees apply to an investor

Joe invests \$10,000 in the Harbour T. Rowe Price Global Equity Fund. He is not charged an establishment fee or contribution fee. This brings the starting value of his investment to \$10,000.

He is charged a management fee and other expenses, which work out to about \$117 (1.17% of \$10,000). These fees might be more or less if his account balance has increased or decreased over the year.

Joe may also be charged a performance-based fee if his fund charges a performance-based fee and earned more than its target. The Harbour T. Rowe Price Global Equity Fund in which Joe invests, does not charge a performance-based fee.

#### Estimated total fees for the first year

Individual Action Fees \$nil Fund charges \$117 Other charges \$nil

See the latest fund update for an example of the actual returns and fees investors were charged over the past year.

Note that you may incur additional fees from the PIP or custodial service you use.

This example applies only to the Harbour T. Rowe Price Global Equity Fund. If you are considering investing in other Funds, this example may not be representative of the actual fees you may be charged.

## The fees can be changed

The existing fees may be changed or new fees imposed in accordance with the Trust Deed and applicable law.

We must publish a quarterly fund update for each Fund showing the fees actually charged during the most recent year. Fund updates, including past updates, are available at <a href="https://www.harbourasset.co.nz">www.harbourasset.co.nz</a>.

<sup>\*\*</sup> The Harbour Active Growth Fund may invest in Funds that are managed by Harbour and external managers. Fees for Harbour Funds and external managers will be rebated back to the Funds, however, if a performance fee is charged, this will flow through to the investor. A performance fee was paid in the wholesale Harbour Australasian Equity Focus Fund and Harbour Long Short Fund for the year ending 31 December 2021. As such, we calculate for the year ending 31st December 2021, the Harbour Active Growth Fund paid a performance fee of 0.21% (which invests in both of these Harbour Funds). See below for more information on Harbour Fund performance-based fees. For more information on Harbour's external manager selection process refer to the OMI.

<sup>\*\*\*</sup> These may invest in Funds that are managed by Harbour and external managers. As at the date of this document, these Funds have a performance fee estimate of 0%, because there is no performance fee accrued to date. However, if a performance fee is charged by either a Harbour Fund or external managers, this is not rebated and will flow through to investors.

For more information on the basis of estimation of fees, underlying fees, performance fees and expenses, see the OMI.

## 6. What taxes will you pay?

Each Fund is a portfolio investment entity (PIE). The amount of tax you pay is based on your prescribed investor rate (PIR). To determine your PIR, go to <a href="https://www.ird.govt.nz/roles/portfolio-investment-entities/using-prescribed-investor-rates">www.ird.govt.nz/roles/portfolio-investment-entities/using-prescribed-investor-rates</a>.

If you are unsure of your PIR, we recommend you seek professional advice or contact the Inland Revenue Department. It is your responsibility to tell your service your PIR when you invest or if your PIR

changes. If you do not tell your service, a default rate may be applied. If the rate applied to your PIE income is lower than your correct PIR you will be required to pay any tax shortfall as part of the income tax year-end process. If the rate applied to your PIE income is higher than your PIR any tax over-withheld will be used to reduce any income tax liability you may have for the tax year and any remaining amount will be refunded to you. For more information on taxation please refer to the OMI on Disclose

## 7. Who is involved?

#### **About Harbour**

Harbour is a specialist New Zealand based fund manager with a goal to be most trusted. We aim to do this by having experienced people with proven track records working closely as a team. Our investment team has an average of 20 years' experience.

We are a very research-focused team. We use this research to drive the active management of our portfolios, following a structured and tested process, with a careful eye to risk management.

We can be contacted at:

Level 16, 171 Featherston Street WELLINGTON 6140 Telephone: 0800 460830

E-mail: contactus@harbourasset.co.nz

Information about key personnel for each Fund can be found in the OMI on Disclose or on our website <a href="https://www.harbourasset.co.nz">www.harbourasset.co.nz</a>.

### Who else is involved?

	NAME	ROLE
Supervisor	The New Zealand Guardian Trust Company Limited.	Supervisor of the Harbour Investment Funds under the Financial Markets Conduct Act 2013, responsible for supervising us as Manager of the Funds.
Custodian	The New Zealand Guardian Trust Company Limited (acting through its nominee company NZGT (Harbour) Nominees Limited or its appointed custodian, Trustee Executors Limited).	Holds the assets of the Funds on behalf of investors.
Administration Manager	Trustees Executors Limited	Appointed by us to provide various administration functions in respect of the Funds, including registry, unit pricing and investment accounting.
External Investment Manager	T. Rowe Price International Ltd	Appointed by us to act as external investment manager of the Harbour T. Rowe Price Global Equity Fund and the Harbour T. Rowe Price Global Equity Fund (Hedged).
Auditor	KPMG	Auditors of the Scheme and the Funds.

## 8. How to complain

Any complaints about the Funds can be made to us at the contact address in "7. Who is involved?".

You can also complain to the Supervisor at:

**Guardian Trust** 

Location: Level 14, 191 Queen Street, Auckland 1010

Write to: The New Zealand Guardian Trust Company Limited, PO

Box 274, Auckland 1140 Phone: (09) 909 5100

Email: CT-Auckland@nzgt.co.nz

The Supervisor and Harbour are members of Financial Services Complaints Limited's Dispute Resolution Service which is an independent dispute resolution scheme approved originally by the Ministry of Consumer Affairs, now MBIE. If you have made a complaint to us and it has not been resolved within 40 days or if you are dissatisfied with the proposed resolution, you can refer it to:

Financial Services Complaints Limited (FSCL) Level 4, 101 Lambton Quay PO Box 5967 WELLINGTON 6145

(Call Free) 0800 347257

(Wellington) (04) 472FSCL (472 3725)

FSCL will not charge a fee to any complainant to investigate or resolve a complaint. Further information about referring a complaint to FSCL can be found at <a href="https://www.fscl.org.nz">www.fscl.org.nz</a>.

## 9. Where you can find more information

Further information relating to the Harbour Investment Funds (for example, financial statements) is available on the offer register and the scheme register at <a href="https://www.business.govt.nz/disclose">www.business.govt.nz/disclose</a> and a copy of information on the offer register or scheme register is available on request to the Registrar of Financial Service Providers.

Other information we will provide:

INFORMATION	HOW TO OBTAIN
Daily unit price	Each day the previous day's unit prices are available on our website <a href="https://www.harbourasset.co.nz/performance">www.harbourasset.co.nz/performance</a> .
Relevant Fund information	You can inspect documents we hold that are relevant to you, and other documents that are legally required to be provided to you, at our offices during normal business hours, or request an extract of those documents, by written request to us.
Fund updates	Once available, the fund updates for the Funds will be publicly available on our website.
PIE tax statement	Your service will provide you with an annual PIE tax statement.

## 10. How to apply

There are several ways you can invest in the Harbour Investment Funds. Firstly, we recommend you speak to a Financial Adviser who can provide personalised financial advice. The Financial Markets Authority provides a list of registered financial advisers.

If you are interested in investing with us, please refer to the Harbour website for the option that best suits your situation, size of your investment and requirement for personalised financial advice. <a href="https://www.harbourasset.co.nz/invest-with-us">www.harbourasset.co.nz/invest-with-us</a>

For many investors, to invest in the Fund, you will need to complete our application and deliver this to the PIP nominated by your financial adviser, the custodial service or to your financial adviser, together with any other documents requested and pay your initial investment amount to the PIP's or custodial services trust account. The PIP or the custodial service then makes an application for units in the Fund to us on your behalf.

If you meet certain minimum investment criteria and do not require personalised financial advice, you may invest directly through Harbour. Please refer to our website <a href="https://www.harbourasset.co.nz/invest-with-us">www.harbourasset.co.nz/invest-with-us</a> for more details.

For larger investments or for more information on the Harbour Investment Funds or investing with Harbour, please e-mail <a href="mailto:contactus@harbourasset.co.nz">contactus@harbourasset.co.nz</a>.

#### Investing through a PIP or custodial service

You may invest in the Harbour Investment Funds through a PIP or custodial service we deal with. In this case you will not be a direct investor in a Fund and will not have a direct relationship with the Supervisor or ourselves. Instead, the Supervisor and Harbour have a direct relationship with the PIP or custodial service and they will be able to exercise any rights attached to units held.

We will send all reports, distribution notifications, and documentation to the PIP or custodial service, not directly to you.

We may have entered into an arrangement with the PIP or custodial service in relation to investing in the Funds. As such, you should contact your financial adviser, PIP or custodial service for more information on the minimum investment or withdrawal levels, cut off times for applications and withdrawals and any fees applicable to their service.