

# Product Disclosure Statement

## PIE CHAIRMAN'S FUND

Part of the Pie Funds Management Scheme

# DATED 21 DECEMBER 2017

Issued by Pie Funds Management Limited

This is a replacement PDS, replacing the PDS dated 24 July 2017.

This document gives you important information about this investment to help you decide whether you want to invest. There is other useful information about this offer at www.companiesoffice.govt.nz/disclose. Pie Funds Management Limited has prepared this document in accordance with the Financial Markets Conduct Act 2013. You can also seek advice from a financial adviser to help you to make an investment decision.



# Key information summary

### What is this?

This is a managed investment scheme. Your money will be pooled with other investors' money and invested in various investments. Pie Funds Management Limited ('Pie Funds', 'we', 'us' or 'our') will invest your money and charge you a fee for its services. The returns you receive are dependent on the investment decisions of Pie Funds and the performance of the investments. The value of those investments may go up or down. The types of investments and the fees you will be charged are described in this document.

# What will your money be invested in?

One investment option is offered under this Product Disclosure Statement (PDS). The investment being offered is units in the Pie Chairman's Fund (the Fund), which is a Fund within the Pie Funds Management Scheme. Investments in the Fund may be made only by invitation from the Chief Executive Officer (CEO) of Pie Funds. This investment option is summarised below. More information about the investment target and strategy for the investment option is provided in the 'Description of your investment option' section on page 7.

#### **PIE CHAIRMAN'S FUND**

The objective of the Fund is to provide you with long term capital growth by investing predominantly in the Other Pie Funds Products (defined on page 5).

# Brief description of the fund and its investment objective

The Other Pie Funds Products focus on investment in Australian, New Zealand, UK, European and Global listed equities of Smaller, Emerging and Medium Companies, where Pie Funds considers the value is greatest and the opportunity of earnings growth is high.

Please refer to the Statement of Investment, Policy and Objectives for more information about authorised investments.

There is no target investment mix for the Fund but there will be a strong focus towards investment in the Other Pie Funds Products.



### Risk indicator

Market index returns rather than the Fund's actual returns have been used to fill in the risk indicator, as the Fund is less than five years old. As a result of market index returns being used, the risk indicator may provide a less reliable indicator of the potential future volatility of the Fund. Market index returns were used for the period from 1 October 2012 to 30 September 2014.

#### Estimated annual fund charges (% of net asset value): 3.32%

#### Performance fee

Not charged for the Fund but are charged for some of the Other Pie Funds Products\*. Please see 'What are the fees?' on page 9 for more information.

### **Fees**

\*The estimated performance-based fees are based on:

- the annualised returns of the underlying Other Pie Funds Products since inception (if the relevant Other Pie Funds Products have been in existence for 5 years or more); and
- the average annual return of the market index of the underlying Other Pie Funds Products for the last 5 years (if the Other Pie Funds Products have been in existence for less than 5 years),
- in the proportion that the Fund makes up the holdings of the Other Pie Funds Products.

See 'What are the risks of investing' on page 8 for an explanation of the risk indicator and for information about other risks that are not included in the risk indicator. To help you clarify your own attitude to risk, you can seek financial advice or work out your risk profile at https://www.sorted.org.nz/tools/investorkickstarter.

# Who manages the Fund?

Pie Funds is the manager of the Fund. Please see 'Who is involved?' on page 11 for more information.

### What are the returns?

We do not intend to make any regular distributions from the Fund, but we retain the discretion to do so. Please see 'How does this investment work?' on page 5 for more information. Your total returns will be made up of any distributions and movements in the Fund's unit price.

## How can you get your money out?

Investments in the Fund are redeemable. After two (2) years has passed from the date of your initial investment in the Fund, you may withdraw all or part of your investment in the Fund (subject to the applicable minimum withdrawal value and minimum investment amount and any deferral or suspension of withdrawals) provided you give three (3) calendar months' notice in writing to us in the form required by us (Withdrawal Request). Please see 'Withdrawing your investments' on page 6 for more information.

Your investment in the Fund can be sold but there is no established market for trading these financial products. This means that you may not be able to find a buyer for your investment.

# How will your investment be taxed?

The Fund is registered as a portfolio investment entity (**PIE**) for tax purposes. The amount of tax you pay in respect of a PIE is based on your prescribed investor rate (**PIR**). This can be 0%, 10.5%, 17.5%, or 28%. See section 6 of the PDS 'What taxes will you pay?' on page 11 for more information.

## Where can you find more key information?

Pie Funds is required to publish quarterly updates for the Fund. The updates show the returns, and the total fees actually charged to investors, during the previous year. The latest fund updates are available at www.piefunds.co.nz. We will also give you copies of those documents on request.

# **TABLE OF CONTENTS**

1. Key information summary	2
2. How does this investment work?	5
3. Description of your investment option	7
4. What are the risks of investing?	8
5. What are the fees?	9
6. What taxes will you pay?	11
7. Who is involved?	11
8. How to complain	12
9. Where you can find more information	12
10. How to apply	13

# 2

# How does this investment work?

### How the Fund works

The Fund is offered under a registered management investment scheme (the Scheme) under the Financial Markets Conduct Act 2013 (the FMCA). The Scheme is known as the Pie Funds Management Scheme and is governed by a trust deed (the Governing Document) dated 20 July 2016 (as amended) between Pie Funds and Trustees Executors Limited (the Supervisor). The Fund is established as a separate trust within the Scheme.

The Fund is an investment that enables you to pool your funds with those of others. This pool is used to buy investments that are managed on behalf of all investors in the Fund. Your interests are represented by units, which confer an equal interest in the Fund and are of equal value, rather than directly receiving an interest in the Fund's assets. Your units will represent the value of your interest in the Fund.

The number of units you receive is dependent on the amount of money you invest and the unit price as at the date your application is processed. The value of units in the Fund fluctuates according to the changing value of the assets in which the Fund is invested. It is intended that the Fund will be valued on each business day and unit prices are published at least monthly.

You can increase the number of units you hold by making an investment, or decrease the number of units you hold by making a withdrawal

As at the date of this PDS, we do not intend to make distributions from the Fund but we retain the discretion to do so. Instead, income will be retained in the Fund and reflected in the unit price.

Your total returns are determined by changes in the value of the underlying assets in the Fund and reflected in movements in the Fund's unit price and any distributions to you. The key factor that will determine the value of your returns is the value of the investments made by the Fund. The total value of your investment at any time is the number of units you hold multiplied by the current unit price.

The assets of the Fund are the exclusive property of the Fund and the liabilities of the Fund are the exclusive liabilities of the Fund. The assets of the Fund are not available to meet the liabilities of any other fund in the Scheme.

# Significant features

Investments in the Fund may be made only by invitation from Pie Funds. The Fund has been established to provide investors with the opportunity to gain exposure to Pie Funds' other funds, which predominantly focus on investment in listed Smaller, Emerging and Medium Companies, including some or all of other products issued by Pie Funds (Other Pie Funds Products).

The Other Pie Funds Products predominantly focus on investment in Australian, New Zealand and Global listed equities of Smaller, Emerging and Medium Companies whose potential we do not consider to be fully realised by the market, but where we consider the value is greatest and the opportunity of earnings growth is high. Direct investments would be made with the same predominant focus.

By Smaller Companies, we mean companies which are considered by relevant industry standards to have a small Market Capitalisation (the total value of the company's shares on issue) relative to the exchange that they are listed on. Smaller Companies includes Emerging Companies and may also include unlisted companies.

By Emerging Companies, we mean companies the shares in which at the time of investment have a Market Capitalisation of up to \$250 million in local currency.

By Medium Companies, we mean companies the shares in which we determine have a medium Market Capitalisation relative to the exchange that they are listed on.

During periods of uncertainty, the Fund can increase its cash position up to a maximum of 100% of the portfolio to help mitigate the risk of a severe decline in the value of the Fund's units

#### Significant benefits

Investing in the Fund offers a range of benefits, including:

- Access to investments: The Fund provides exposure to the investments of some or all of the Other Pie Funds Products.
- Investment return: The Fund aims to provide you with long term capital growth by accessing the higher potential growth of predominantly Smaller Companies and Medium Companies.
- Team: The Fund offers access to an experienced investment team, with particular expertise in managing investments in Smaller Companies. They actively manage the Fund.
- Reporting: Fund performance information is available at www.piefunds.co.nz. In addition, you will receive quarterly fund updates and access to an Annual Report and an annual PIE tax certificate following the Fund's financial year end (31 March).

# 2 ...continued

# Making investments

As at the date of this PDS, the minimum initial investment amount for the Fund is \$500,000. Pie Funds may change the minimum initial investment amount from time to time.

Applications to invest in the Fund will be accepted by Pie Funds only if the person has received an invitation to invest in the Fund from Pie Funds. Provided you have received the necessary invitation, you may invest any amount from the minimum initial investment amount up to any maximum amount determined by us in New Zealand dollars by completing a hardcopy application form available by contacting us on +64 9 486 1701.

The Fund is not currently 'soft closed', however Pie Funds has the ability to 'soft close' the Fund to further investments at any time without prior notice to investors. In the event the Fund is 'soft closed', it will have only limited capacity offerings made from time to time at our discretion.

In the event an invitation is received from us to make additional investments in the Fund, additional investments can be made in accordance with the process above. The minimum additional investment amount is \$25,000. Subject to the Governing Document, we can vary or waive minimums either generally or for selected investors.

## Withdrawing your investments

After two (2) years has passed from the date of your initial investment in the Fund, you may withdraw all or part of your investment in the Fund by completing, and providing to us, a withdrawal request in the form required by us (Withdrawal Request) (subject to the minimum withdrawal amount and any deferral or suspension of withdrawals). Withdrawals will be effected on the date which is three (3) calendar months from receipt of your completed Withdrawal Request for the Fund (Withdrawal Date). The applicable unit selling price will be calculated on the Withdrawal Date, not the day the Withdrawal Request is received. The unit selling price is calculated by dividing the net asset value of the Fund by the number of units on issue in the Fund on the Withdrawal Date.

The minimum withdrawal amount is \$25,000 (unless the Withdrawal Request relates to all units held by you in the Fund). You will generally not be permitted to decrease your investment in the Fund to less than \$250,000 (if your initial investment in the Fund was made on or before 30 April 2015) or less than \$500,000 (if your initial investment in the Fund was made on or after 1 May 2015) (unless the withdrawal relates to all units held by you in the Fund).

We may, on 30 days' written notice to you, compulsorily withdraw your units from the Fund if you balance falls below the minimum investment amount of the Fund and pay the proceeds to your nominated bank account. In certain cases, we may also withdraw your units if it is necessary for the Fund to maintain PIE status.

### Right to sell units

Provided the minimum investment amount is met, you may sell or transfer all or any of the units you hold in the Fund. The transfer instrument must be in writing in any usual or common form which we approve and signed by both the transferor (you) and the transferee (the person the units are being sold or transferred to). We can decline to register a transfer if the withdrawal conditions detailed above are not met, if any duties, taxes or other commissions, fees and charges are unpaid or for non-compliance with the law.

### Suspending withdrawals

We may suspend Withdrawal Requests in respect of a Fund:

- for a period determined by us if Withdrawal Requests (received in a three (3) month period) relate to more than 5% of the number of units on issue for the Fund and we consider that it is in the general interests of all investors in the Fund to do so in accordance with the Governing Document;
- for a period determined by us if Withdrawal Requests (received in a three (3) month period) relate to more than 10% of the number of units on issue for the Fund (after notifying the Supervisor); and
- for up to 90 days (or such other period determined by us in consultation with the Supervisor) if we determine that the withdrawal is not practicable, would or may be prejudicial to the general interests of investors in the Fund, is not desirable for the protection of the Fund or would threaten the Fund's eligibility for PIE status, and we give a repayment suspension notice to the relevant investors and the Supervisor.

Where Withdrawal Requests are suspended, the withdrawal price payable to investors will be calculated on the day the units are withdrawn. We can vary or waive the minimum withdrawal amounts at any time.

## How to switch between funds

As at the date of this PDS, you may only switch from the Fund by delivering a notice in writing to us (provided the relevant fund you are switching to has not been 'soft closed'). The minimum switch amount is NZ\$1,000, provided the amount held in the Funds you are switching from and to will continue to have at least the applicable minimum initial investment amount, unless the switch is in respect of your entire investment in the Fund. Please ensure you read the Product Disclosure Statement of the fund you are switching to.

A request to switch will be treated as though it was both a Withdrawal Request and an application for units in the relevant fund you are switching to and we will apply the withdrawal proceeds in payment of the application moneys due. Each unit sold or issued by us in accordance with a switch request will be sold or issued at the relevant unit price.

# Description of your investment option

# PIE CHAIRMAN'S FUND The objective of the Fund is to provide you with long term capital growth by investing predominantly in the Other Pie Funds Products (defined on page 5). The Other Pie Funds Products focus on investment in Australian, New Zealand, UK, European and Global listed equities of Smaller, Emerging and Medium Companies, where Pie Funds Investment objectives and considers the value is greatest and the opportunity of earnings growth is high. investment strategy Please refer to the Statement of Investment, Policy and Objectives for more information about authorised investments. There is no target investment mix for the Fund but there will be a strong focus towards investment in the Other Pie Funds Products. Potentially Lower Returns Potentially Higher Returns Lower Risk Higher Risk Risk indicator Market index returns rather than the Fund's actual returns have been used to fill in the risk indicator, as the Fund is less than five years old. As a result of market index returns beingused, the risk indicator may provide a less reliable indicator of the potential future volatility of the Fund. Market index returns were used for the period from 1 October 2012 to 30 September 2014. Suggested timeframe 5 years minimum

The Scheme has a Statement of Investment Policy and Objectives (the SIPO) that Pie Funds has established in consultation with the Supervisor. The SIPO sets out the investment philosophy, strategies and objectives for each fund. Pie Funds may make changes to the SIPO and provide the Supervisor with prior written notice of these. If we propose to change the SIPO in a manner which materially affects investors, we will also give affected investors at least 30 days' prior written notice of the change. Further information about the assets in the Fund can be found in the fund updates (when prepared) and the SIPO available at www.piefunds.co.nz and on the Disclose website at www.companiesoffice.govt.nz/disclose.



# What are the risks of investing?

# Understanding the risk indicator

Managed funds in New Zealand must have a standard risk indicator. The risk indicator is designed to help investors understand the uncertainties both for loss and growth that may affect their investment. You can compare funds using the risk indicator.



For the risk indicator for the Fund, see pages 2 and 7.

The risk indicator is rated from 1 (low) to 7 (high). The rating reflects how much the value of the fund's assets goes up and down (volatility). A higher risk generally means higher potential returns over time, but more ups and downs along the way.

To help you clarify your own attitude to risk, you can seek financial advice or work out your risk profile at www.sorted.org. nz/tools/investor-kickstarter

Note that even the lowest category does not mean a risk-free investment, and there are other risks that are not captured by this rating.

This risk indicator is not a guarantee of a fund's future performance. The risk indicator is based on the returns data for the period from 1 October 2012 to 30 September 2017. While risk indicators are usually relatively stable, they do shift from time to time. You can see the most recent risk indicator in the latest fund update for this Fund.

### General investment risks

Some of the things that may cause the Fund's value to move up and down, which affect the risk indicator, are:

- Company specific risk: the Fund may be affected by unexpected changes in a company's operations, shareholder base, governance and/or ownership structure, business environment or solvency;
- Market risk: the performance of the Fund will be affected by the performance of investment markets generally.
   The value of investments may go up or down in line with market movements. Markets will be affected by a range of factors including investor sentiment, political events, inflation, prevailing interest rates, economic and regulatory conditions and broader events like changes in technology and environmental events;

- Investment manager risk: investment management decisions (such as allocation of the Fund's investments between asset classes, investment sectors and individual investments) made by us may affect the Fund's returns, as will the performance of the businesses underlying the investments;
- Currency risk: as a portion of the underlying investments of the Fund may be invested in overseas jurisdictions in foreign currencies, returns may be affected by movements between other currencies and the New Zealand dollar;
- Derivative risk: the Fund may use derivative instruments such as futures and options. Derivatives are financial contracts whose value depends on the future value of underlying assets such as shares, bonds, currency or cash. As a result of using derivative instruments, the investment movements may be more volatile than if the Fund is invested solely in shares. Risks associated with derivative instruments include the Fund not being able to meet their respective payment obligations as they arise;
- Product risk: changes made to the Fund, including changes to investment strategy, fees and charges or minimum investment amounts could impact on the Fund's returns; and
- Portfolio concentration risk: as some of the Other
  Pie Funds Products, in which the Fund invests, have
  concentrated portfolios, returns of the Fund may be
  dependent upon the performance of individual companies.
  The concentrated exposure may lead to increased volatility
  in the Fund's unit price and may affect performance.

## Other specific risks

- Key personnel: the departure of any of Pie Funds' key
  personnel could impact on the performance of the Fund if
  we were unable to recruit a suitable replacement. Pie Funds
  has a small team. Many of the staff have had a long tenure
  at Pie Funds; and
- Liquidity risk: we may not be able to easily convert some investments into cash and withdrawals may be suspended because of either inadequate market depth, disruptions in the market place, investment into illiquid securities or our inability to accurately value securities.

# 5

# What are the fees?

You will be charged fees for investing in the Fund. Fees are deducted from your investment and will reduce your returns. If Pie Funds invests in other funds, these funds may also change fees. The fees you pay will be charged in two ways:

- regular charges (for example, annual fund charges). Small differences in these fees can have a big impact on your investment over the long term; and
- one-off fees (for example, any individual action fees).

Annual fund charges (estimate) % of net asset value	
Underlying management fees of Other Pie Funds Products	1.64%
Estimated performance fee of underlying Other Pie Funds Products	1.68%
Total	3.32%

Actual fund charges will depend on the actual performance of the underlying investments and this will vary from the estimates. Actual charges will be available in the latest fund updates (when prepared). For more information on the basis of estimation of fees and expenses, see the Other Material Information document at www.companiesoffice.govt.nz/disclose.

# **Annual fund charges**

Fees are exclusive of GST, where applicable.

As at the date of this PDS, there are no individual action fees charged in respect of the Fund. Under the Governing Document, Pie Funds can introduce entry or exit fees, a buy/sell spread or a switching fee on three (3) months' written notice to investors.

#### Management fee

There are no management fees payable to Pie Funds in respect of the management of the Fund. A management fee may be introduced by us on three (3) months' written notice to you, subject to approval of the Supervisor.

However, there is an administration fee charged to the Chairman's Fund by Pie Funds Management Limited, which is \$50,000 per annum. Pie Funds uses the administration fee to contribute towards the Supervisor's fee and any expenses in relation to custody, registry management and investment accounting, audit costs for the Fund and any other expenses of the Fund.

Management fees are charged within the Other Pie Funds Products in which the Fund invests. The management fees of Other Pie Funds Products are charged as a percentage of gross asset value. These management fees are deducted from within each of the Other Pie Funds Products and will therefore affect the amount of your returns from the Fund.

### Performance-based fee

There are no performance-based fees for the Fund. However, the underlying Other Pie Funds Products in which the Fund invests may charge performance-based fees and if incured, will effect the amount of your returns.

The predicted performance used to estimate the annual fund charges is based on:

- the annualised returns of the underlying Other Pie Funds Products since inception (for those Other Pie Funds Products that have been in existence for 5 or more years);
- the average annual returns of the market index of the underlying Other Pie Funds Products for the last 5 years (for the Other Pie Funds Products that have been in existence for less than 5 years).

Performance-based fees are charged within the Other Pie Funds Products in which the Fund invests, where the net asset value per unit for the relevant fund exceeds the fund's High Water Mark. The High Water Mark is the net asset value per unit (before tax) at the end of the most recent period in respect of which a performance-based fee was paid to us. No performance-based fee is paid if the High Water Mark for the relevant period is not reached (see next page).

# 5 ...continued

	DESCRIPTION
Performance fee of underlying Other Pie Funds Products on excess return	The performance-based fee is calculated by multiplying 15% of the return above the High Water Mark (Return) (for all Other Pie Funds Products other than the Pie Global Small Companies Fund) or 10% of the Return (for the Pie Global Small Companies Fund), for the relevant fund for the relevant period by the number of units in the fund at the end of that period.  These performance-based fees will therefore affect the amount of your returns from the Fund.  The High Water Mark is the net asset value per unit (before tax) at the end of the most recent period in respect of which a performance-based fee for an Other Pie Funds Product was paid to us. No performance fee is paid if the High Water Mark for the relevant period is not reached.
Performance payment review date and performance period	The performance-based fee for each relevant Other Pie Funds Product is accrued each business day and payable six monthly within 10 business days of 31 March and 30 September (Growth Fund, Emerging Companies Fund and Growth 2 Fund) and 30 June and 31 December (Dividend Fund, Growth UK & Europe and Global Fund), provided this can be changed by agreement between us and the Supervisor.
Performance-based fee cap	There is no cap on the level of performance-based fee for the Other Pie Funds Products.
Hurdle rate of return	N/A. This means that there is no minimum return (other than the High Water Mark) that must be achieved by any Other Pie Funds Products before a performance-based fee applies.
Linked to a benchmark?	No, no Other Pie Funds Products' performance-based fee is linked to the performance of a benchmark. So, a performance-based fee may be paid even if the relevant underlying fund does not achieve (after fees but before tax) the return of the market index.

# Example of how fees apply to an investor

Lucy invests NZ\$10,000 in the Chairman's Fund.

Lucy is charged an administration fee and underlying management fees, which work out to about NZ\$164p.a. (1.64% of NZ\$10,000)\*. These fees might be more or less if her account balance has increased or decreased over the year.

The Other Pie Funds Products in which the Fund invests directly or indirectly may charge a performance-based fee if they earn more than their High Water Mark. Any performance-based fee charged in an underlying fund will be reflected in the value of Lucy's investment in the Fund.

## Estimated total fees for the first year\*

Fund charges: NZ\$332

Fund charges include an administration fee and an underlying fee (about \$164) and an estimate of the performance-based fees of the underlying Other Pie Funds Products (about \$168)\*\*.

See the latest fund update available at www.companiesoffice. govt.nz/disclose for an example of the actual returns and fees investors were charged over the past year.

This example applies only to the Pie Chairman's Fund. If you are considering investing in other funds or investment options in the Scheme, this example may not be representative of the actual fees you may be charged.

\*The management fees and performance-based fees of the Other Pie Funds Products are charged as a percentage of gross asset value. However, the law insists that fees are disclosed in this PDS as a percentage of net asset value. As a result, there may be some discrepancies between the estimated charges as set out in this example and the actual charges incurred.

\*\* The estimated performance-based fees are based on:

- the annualised returns of the underlying Other Pie Funds Products since inception (if the relevant Other Pie Funds Products have been in existence for 5 years or more); and
- the average annual return of the market index of the underlying Other Pie Funds Products for the last 5 years (if the Other Pie Funds Products have been in existence for less than 5 years),
- in the proportion that the Fund makes up the holdings of the Other Pie Funds Products.

### The fees can be changed

Either Pie Funds or the Supervisor may increase fees or impose new fees (for example, entry or exit fees or switching fees) in relation to the Fund on giving three (3) months' written notice to investors.

Pie Funds must publish a fund update for the Fund showing the fees actually charged during the most recent year. Fund updates are available at www.piefunds.co.nz.

# 6 What taxes will you pay?

The Fund is a portfolio investment entity. The amount of tax you pay is based on your prescribed investor rate (PIR). To determine your PIR, go to www.ird.govt.nz/toii/pir/pir-index.html. If you are unsure of your PIR, we recommend you seek professional advice or contact the Inland Revenue Department. It is your responsibility to tell Pie Funds your PIR when you invest or if your PIR changes. If you do not tell Pie Funds, a default rate may be applied. If the advised PIR is lower than the correct PIR, you will need to complete a personal tax return and pay any tax shortfall, interest, and penalties. If the default rate or the advised PIR is higher than the correct PIR, you will not get a refund of any overpaid tax.

Please refer to the Other Material Information document at www.companiesoffice.govt.nz/disclose for further information on the tax consequences of your investment.



# About the Manager

Pie Funds is a boutique fund manager established in 2007. Our aim is to minimise risk and maximise profit through the application of our specialised investment philosophy, methodology and expertise, providing you with above average investment returns by investing in a concentrated portfolio of hand-picked listed smaller companies, medium companies and/or emerging companies.

### Pie Funds

Level 1

1 Byron Avenue

Takapuna

Auckland 0622

Attention: Client Services Manager Telephone: +64 9 486 1701 Email: clients@piefunds.co.nz

### Who else is involved?

#### Supervisor

#### **Trustees Executors Limited**

Responsible for supervising the Fund under the Financial Markets Conduct Act 2013, responsible for supervising Pie Funds as manager of the Fund.

#### Custodian

### **Trustees Executors Limited**

(acting through its nominee company T.E.A. Custodians Limited)

Appointed by the Supervisor to hold assets of the Fund on behalf of investors.

## Administration Manager

Securities Services division of Trustees Executors Limited Appointed by Pie Funds to provide administration functions for the Fund.

# 8 How to complain

Our clients are important to us so if you have any concerns, please, in the first instance, direct any complaints to:

## Pie Funds Management Limited

Level 1

1 Byron Avenue Takapuna

Auckland 0622

Attention: Client Services Manager

Telephone: +64 9 486 1701 Email: clients@piefunds.co.nz

If we are unable to resolve your complaint, you may also contact the Supervisor at:

**Trustees Executors Limited** 

Level 7 51 Shortland Street PO Box 4197 Auckland 1140

Attention: Senior Manager, Client Services

Telephone: +64 9 308 7100

Both Pie Funds and the Supervisor are members of an independent, approved dispute resolution scheme run by Financial Services Complaints Limited (FSCL). If your complaint has not been resolved, or if you are not happy with the resolution, you may contact FSCL. You can contact FSCL at:

# **Financial Services Complaints Limited**

Level 4, 101 Lambton Quay Wellington 6011 PO Box 5967 Wellington 6145

Telephone: 0800 347 257 Website: www.fscl.org.nz

FSCL will not charge a fee to you to investigate or resolve a complaint.



# Where you can find more information

Further information relating to the Scheme and the Fund is available on:

- our website: www.piefunds.co.nz; and
- the offer register and scheme register (for example, financial statements) at www.companiesoffice.govt.nz/disclose.

You are entitled to a copy of the information on the offer register or scheme register on request to the Registrar. You can also obtain a copy of any of these documents on request and free of charge from Pie Funds at the address under 'Who is involved?' on page 11.

# 10 How to apply

Investing is easy and in just a few steps, you'll be on your way to investing with us. Just fill in the online application form at www.piefunds.co.nz or give us a call on +6494861701.

Please note that we may, in our absolute discretion, accept or reject, in whole, any application or postpone the processing of the application pending receipt of cleared funds. We are not required to give any reasons for a refusal or a postponement. Application monies received in respect of rejected applications will be refunded as soon as practicable, without interest.

Pie Funds has the ability to 'soft close' the Fund to further investments. In the event the Fund is 'soft closed', it will have only limited capacity offerings made from time to time at our discretion.