



# Children's Bursary Fund No. 1 and No. 2 (New Zealand) Product Disclosure Statement

## **Offer of membership: Children's Bursary Fund No. 1 and No. 2 (New Zealand) Issued by Australian Scholarships Group Friendly Society Limited**

Please note: The Children's Bursary Fund No. 1 and No. 2 (New Zealand) have been closed to new members since 2006. This product disclosure statement has been prepared to meet the requirements of the *Financial Markets Conduct Act 2013* and is for information purposes only. Members are bound by and should refer to the Investment Statement and Prospectus provided to them at the time of enrolment into the Scheme.

This document gives you important information about this investment to help you decide whether you want to invest. There is other useful information about this offer on [www.business.govt.nz/disclose](http://www.business.govt.nz/disclose). Australian Scholarships Group Friendly Society Limited has prepared this document in accordance with the *Financial Markets Conduct Act 2013*. You can also seek advice from a financial adviser to help you make an investment decision.

This Replacement Product Disclosure Statement is dated 27 September 2017, and replaces the Product Disclosure Statement dated 13 February 2017.

# Section 1: Key information summary

## What is this?

This is a managed investment scheme. Your money will be pooled with other investors' money and invested in various investments. The Australian Scholarships Group Friendly Society Limited ('ASG', 'the manager', 'we', 'our' or 'us') will invest your money and charge you a fee for its services. The returns you receive are dependent on the investment decisions of ASG and of its investment managers and the performance of the investments. The value of those investments may go up or down. The types of investments and the fees you will be charged are described in this document.

The assets of the Scheme are not held on trust by the supervisor or an external custodian but are instead held by ASG as a benefit fund in accordance with and subject to the requirements of the *Life Insurance Act 1995* (Australia) and the relevant approved benefit fund rules.

## What will your money be invested in?

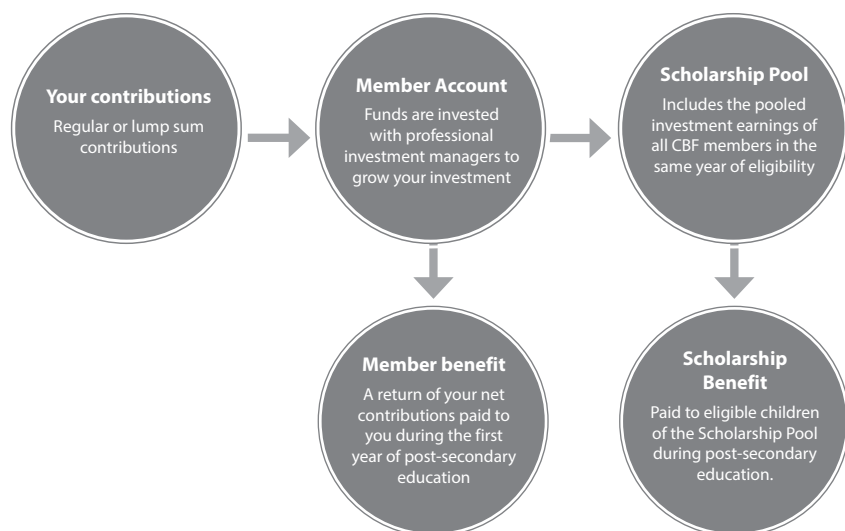
<b>Name of fund</b>	Children's Bursary Fund No. 1 and No. 2 (New Zealand) (referred to as 'CBF' or the 'Scheme' throughout this document or otherwise identified as CBF No.1 for members that joined prior to 1 January 2003 and CBF No.2 for members that joined after 31 December 2002 respectively).		
<b>Brief description of CBF and its investment objective</b>	<p>CBF was created to help you plan for the future cost of your child's post-secondary education through regular contributions, indexed annually to help you keep pace with the rising costs of education.</p> <p>Your contributions are returned to you as a lump sum in the first year of your child's post-secondary education.</p> <p>Your child will be entitled to a share of the Scholarship Pool if they are eligible for Scholarship Benefits.</p> <p><b>Investment strategy</b></p> <p>The investment strategy for the Scheme is to provide long term returns in excess of inflation using a range of investment funds managed by professional fund managers to achieve a conservative balanced risk profile. This is constructed using a 40 per cent growth and 60 per cent defensive asset allocation.</p>		
<b>Risk indicator</b>	<div><div>◀ Lower risk</div><div>Higher risk ▶</div><div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div></div><div>◀ Potentially lower return</div><div>Potentially higher return ▶</div></div> <p>See section 4 (What are the risks of investing) for an explanation of the risk indicator and for information about other risks that are not included in the risk indicator. To help you clarify your own attitude to risk, you can seek financial advice or work out your own risk profile at <a href="http://www.sorted.org.nz/tools/investor-kickstarter">www.sorted.org.nz/tools/investor-kickstarter</a></p>		
<b>Fees</b>	<b>Fee type</b>	<b>Description</b>	<b>Amount</b>
	Annual fund charges	Management costs	1.00% p.a.
	Annual fund charges	Indirect investment management costs	0.24% p.a.
	Other charges	Ongoing Management fee	\$18 p.a.
	Other charges	Administration fee	\$18 p.a.( for members who joined between 1/10/2001 and 30/9/2002)  \$24 p.a. (for members who joined after 30/9/2002)
	Other charges	Membership fee	\$2 p.a.
	Other charges	Family Protection fee	\$4 p.a.

## Who manages the CBF?

The Australian Scholarships Group Friendly Society Limited is the manager of the CBF. Please refer to section 7 'Who is involved?' for further details.

## What are the returns?

The following diagram provides a summary of returns from CBF



A bonus rate for the CBF is determined annually (or more frequently) by ASG on the advice of our actuary. It is calculated by taking into account the gross investment returns of the Scheme, expenses of the Scheme, tax and any applicable prudential requirement. The bonus rate is provisionally allocated to your Member Account (subject to eligibility) and the Scholarship Pool.

To determine when you receive your money please refer to section 2 'How does this investment work?'

## How can you get your money out?

Your investment in the CBF is redeemable by way of a cancellation (see 'Cancelling the CBF' on page 7). However, CBF is designed to return to you the net contributions and to your nominated child the investment returns during their post-secondary education. To determine when you receive your money please refer to section 2 'How does this investment work?'

Your investment in the CBF cannot be sold or transferred.

## How will your investment be taxed?

The CBF is not a portfolio investment entity (PIE). Please refer to section 6 'What taxes will you pay?' for further details on how your investment is taxed.

## Where can you find more key information?

ASG is required to publish quarterly updates for the CBF. The updates show returns, and the total fees actually charged to investors, during the previous year. The latest fund updates are available at [www.asg.co.nz](http://www.asg.co.nz) The manager will also give you copies of those documents on request.

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## Section 2: How does this investment work?

This Product Disclosure Statement outlines the terms of your membership in the Scheme. The Scheme is registered under the *Financial Markets Conduct Act 2013*. The assets of the Scheme are not held on trust by the supervisor or an external custodian but are instead held by ASG as a benefit fund in accordance with and subject to the requirements of the *Life Insurance Act 1995* (Australia) and the relevant approved benefit fund rules.

The CBF was created to assist you with the costs of your children's post-secondary education.

### About the Scheme

The CBF is a contractual arrangement between you (the member) and ASG, the terms of which are included in the Investment Statement provided to you at your enrolment into the Fund and Prospectus (which was available on request). This PDS has been prepared to meet the requirements of the Financial Markets Conduct Act 2013 and outlines the terms of the last available Investment Statement and Prospectus for the CBF prior to being closed to new members.

In summary, members make contributions to the CBF, receive their net contributions in the first year of their child's post-secondary education, and their nominated child will receive a Scholarship Benefit during post-secondary education if they are eligible.

The CBF is a registered benefit fund of ASG under Rule 54 of its Constitution, and operates with the sole purpose of providing benefits for the education of nominated children.

ASG is a mutual organisation and member owned friendly society and is regulated by the Australian Prudential Regulation Authority (APRA). The assets of the CBF are separate from the operational funds and other benefit funds of ASG.

None of the assets of the CBF are available to be applied to meet the liabilities of any other benefit funds issued or managed by ASG.

### Joining the Scheme

As the CBF Scheme is now closed, no new members are permitted to join. No new members have been accepted since 2006.

### Making investments

#### Contributing to the CBF

Upon joining the CBF a Member Account was established on your behalf. Any contributions you make are allocated to this account, as are any applicable investment returns.

The contributions to the CBF are fixed, depending on the age of your child at enrolment.

You may contribute to the CBF by direct debit or cheque via regular contributions (monthly, quarterly, semi-annual or annual) or as a single lump sum.

#### Indexation

Contributions increase at eight per cent per annum and compound on each anniversary of the commencement date. This indexation applies only to the contributions and not to ongoing fees. Indexation applies to your contributions regardless of how much you elect contribute. An example of how indexation works follows.

Year of contributing	Weekly contribution amount	Indexation applied
Year 1	10.00	N/A
Year 2	10.80	8%
Year 3	11.66	8%
Year 4	12.60	8%
Year 5	13.60	8%

## How long do I contribute to the CBF?

Contributions to CBF cease depending on the age of your child at enrolment as shown below.

Age of child at enrolment	When do contributions cease?
Under age 10	On the anniversary of the commencement date following your child's 15th birthday
Age next birthday 11	On the anniversary of the commencement date following your child's 16th birthday
Age next birthday 12	On the anniversary of the commencement date following your child's 17th birthday

## Withdrawing investments

The CBF does not allow withdrawals, except under a cancellation, see 'Cancelling the CBF' on page 7. CBF is designed to return benefit payments to you and to your child during your child's post-secondary education.

There are two kinds of benefits you may receive with the CBF, as summarised in the table below.

Benefit type	Explanation
Member Benefit	The Member Benefit is the lesser of your net contributions or the balance in your Member Account.
Scholarship Benefit	Investment returns on the investment of your contributions go into a pool of funds, referred to as the Scholarship Pool. This money is distributed evenly among all eligible children in the Scholarship Pool who progress to full-time post-secondary studies. If your child is not eligible for Scholarship Benefits you will not receive this benefit. The remaining investment returns will be shared amongst the remaining eligible children of the Scholarship Pool. Please refer to 'Eligibility' on page 6. For further details of the Scholarship Benefit, please see section 11 'Definitions'.

## When will I receive my benefits?

Benefit option	When will I/my child receive my benefit payments?
Member Benefit*	Payable as a lump sum at the beginning of the year of your child's 18th birthday.
Scholarship Benefit^	Payable as an annual allowance throughout post-secondary study for a maximum of up to three years (if eligible).

\*For members who joined the CBF prior to 1 January 2003, you may request an advance payment of your Member Benefit in your child's final two years of secondary school. You may elect to be paid 45 per cent of your net contributions in year 11 or 90 per cent of your contributions in year 12. Requesting an advance payment of your Member Benefit may result in an equity adjustment to make up for loss of interest to the Scholarship Pool. This option is not available to members whose contributions are in arrears for 6 months or longer or if Family Protection cover has been applied.

^Payment of the Scholarship Benefit during subsequent years will only be made if your child satisfactorily completes the preceding year and advances to the next year of study. Your child can change course, defer or repeat a year. Each of these options may only be used once without affecting your eligibility for the Scholarship Benefit.

## Benefit protection

CBF also includes access to safeguards to preserve the benefit options you have in place in the event of unforeseen circumstances.

### Family Protection Fund

The Family Protection Fund contributes to the Member Account to enable the Scholarship Benefit to be paid at the same rate as if all contributions had been made by the member in the event of the death of either the Prime Member or in the case of Joint Members the first or second named member.

For further information regarding the Family Protection Fund please contact ASG using the contact details provided in section 7 'Who is involved?'

## Eligibility

For your child to be eligible for Scholarship Benefits, they must meet certain conditions referred to as the Eligibility Criteria. Generally these are that your child must undertake a full time, government recognised post-secondary course provided by a university, polytechnic, NZQA or other recognised equivalent tertiary educational institution within two years after the year of eligibility.

If your child doesn't meet the Eligibility Criteria you will forgo any entitlements to the investment returns (distributed via bonus rates) of the CBF, which will be shared across other eligible children within the same Scholarship Pool year.

If you believe that your child will not meet the Eligibility Criteria you may cancel your membership, please see 'Cancelling the CBF' on page 7 for more detail.

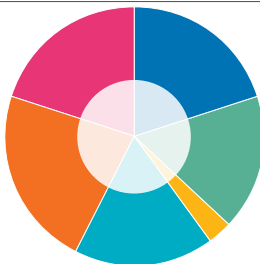
## Cancelling the CBF

You may cancel your membership at any time prior to the formation of the Scholarship Pool and request a payment from ASG, which is equal to your contributions less fees or the balance of your Member Account, whichever is the lesser. It is important that you note that if you cancel you will forgo any entitlements to the investment returns (distributed via Bonus Rates) in your Member Account, which will be shared across other eligible children within the same Scholarship Pool year.

\*Any payments into your Member Account from the Family Protection Fund will not be included in the surrender value.

\*\* The Scholarship Pool is generally formed in January of the year of your nominated child's 18th birthday (also known as the year of eligibility).

## Section 3: Description of your investment option

Fund name	Children's Bursary Fund No. 1 and No. 2 (New Zealand)
Summary of investment objectives and strategy	The investment strategy for the CBF is to provide long term returns in excess of inflation using a range of investment funds managed by professional fund managers to achieve a conservative balanced risk profile. This is constructed using a 40 per cent growth and 60 per cent defensive asset allocation.
Target investment mix	<div><ul style="list-style-type: none"><li>20% NZ equities</li><li>17% International equities</li><li>3% Global listed property</li><li>17.5% NZ fixed interest</li><li>22.5% International fixed interest</li><li>20% NZ cash and deposits</li></ul></div>
Risk indicator	<div><div>← Lower riskHigher risk →</div><div><div>1234567</div></div><div>← Potentially lower returnPotentially higher return →</div></div>
Minimum suggested timeframe	9-18 years. This depends on the age of your nominated child upon joining the Scheme, e.g. 9 years for a child aged 10 next birthday or 18 years for a child aged 1 next birthday. This relates to the maturity of the Scheme, please see section 11 'Definitions' for more information regarding maturity.

The Statement of Investment Policy and Objectives (SIPO) sets out the investment policies and objectives for the Scheme. We may change the SIPO from time to time. Changes to the SIPO are undertaken in consultation with the Supervisor (see section 7 'Who is involved?'). All material changes will be made available to the member on the ASG website and will also be detailed in the Scheme's annual report. The most current version of the SIPO will be available from the disclose register on [www.business.govt.nz/disclose](http://www.business.govt.nz/disclose)

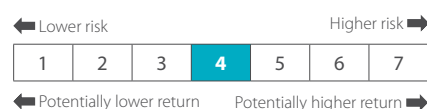
Further information about the assets in the Scheme can be found in the fund updates at [www.asg.co.nz/publications-and-enews/quarterly-fund-updates](http://www.asg.co.nz/publications-and-enews/quarterly-fund-updates)

## Section 4: What are the risks of investing?

### Understanding the risk indicator

Managed funds in New Zealand must have a standard risk indicator. The risk indicator is designed to help investors understand the uncertainties both for loss and growth that may affect their investment. You can compare funds using the risk indicator.

An example of a risk indicator is shown below.



See section 3 'Description of your investment options' for more information on the risk indicator of CBF.

The risk indicator is rated from 1 (low) to 7 (high). The rating reflects how much the value of the fund's assets goes up and down (volatility). A higher risk generally means higher potential returns over time, but more ups and downs along the way.

To help you clarify your own attitude towards risk, you can seek financial advice or work out your risk profile at [www.sorted.org.nz/tools/investor-kickstarter](http://www.sorted.org.nz/tools/investor-kickstarter)

Note that even the lowest category does not mean a risk-free investment, and there are other risks (described under the heading 'Other specific risks') that are not captured by this rating.



The risk indicator is not a guarantee of a fund's future performance. The risk indicator is based on the returns data for 5 years to 30 June 2017. While risk indicators are usually relatively stable, they do shift from time to time. You can see the most recent risk indicator in the latest fund update for this Fund.

## General investment risks

Some of the things that may cause the CBF's value to move up and down which affect the risk indicator, are: market risk, credit risk, liquidity risk, currency risk, manager risk, legal and regulatory (including tax) risk.

Risk	Explanation
Market risk	Certain events may have a negative effect on the value of all types of investments within a particular market. These events may include changes in economic, social, technological or political conditions, as well as market sentiment.
Credit risk	The issuer or party to a transaction may not repay the principal, make interest payments or fulfil other financial obligations in full and/or on time. The market value of an investment can also fall significantly when the perceived risk of this investment increases or its credit rating declines.
Liquidity risk	From time to time, some investments of the CBF may not be easily converted to cash due to market conditions.
Currency risk	Contributions to the CBF are made in New Zealand dollars, some of which are invested into international assets based in foreign currencies, where there is the potential that adverse movements in exchange rates will reduce their New Zealand dollar value. This will affect the bonus rate allocated to your Member Account. Benefit payments out of the CBF are also made in New Zealand dollars.
Manager risk	The funds we invest in may not achieve their investment objectives in the short or long term. This could be caused by a number of reasons, for example, the loss of key personnel or economic conditions which do not favour a particular style of investing.
Legal and regulatory (including tax) risk	Changes in legislation and other rules in domestic and foreign markets—including those dealing with taxation, accounting and investments—may adversely impact your investment.

## Other specific risks

### No guarantee

The CBF is not capital guaranteed. As investment returns may vary from year to year, ASG cannot guarantee positive investment returns and may allocate a negative bonus rate in any year. Any negative bonus rates will be applied against the capital component (Member Benefit) and may affect the amount of benefits paid to you and/or your child.

### Cancellation

You could receive back less than the total of your contributions if you request a cancellation. Please see 'Cancelling the CBF' section on page 7 of this PDS for further information.

### Unable to make contributions

If ASG has not approved an earlier suspension, your membership will lapse if contributions fall six months or more in arrears. If your membership lapses, you are entitled to the Member Benefit only. You will forfeit your eligibility and rights in relation to the investment returns component of the Scholarship Benefit. If you do not believe that you can continue with your contributions, please contact ASG using the contact details in section 7 'Who is involved?'.

If your child doesn't commence approved post-secondary studies you can cancel your membership. Please refer to 'Cancelling the CBF' on page 7 of this PDS.

### Duration of course

Under the CBF, Scholarship Benefits are paid to your child for a maximum of three years, and only in the years that they are studying full-time in an eligible post-secondary course. If your child commences a course but does not complete that course they will forfeit any further entitlement to the benefit that would have been paid in future study years. This amount will be retained in the pool and form part of the Scholarship Benefits distributed to other eligible children in the Scholarship Pool.

### Death of the nominated child

Under the CBF, if a nominated child dies, all contributions paid into the Member Account are returned on request and any post-secondary benefits the child would otherwise have received are forfeited to the Scheme to be distributed to other eligible children within the Scholarship Pool. Alternatively, the member can nominate another child of a similar age.



## Section 5: What are the fees?

You will be charged fees for investing in CBF. Fees are deducted from your investment and will reduce your returns. If ASG invests in other funds, those funds may also charge fees. The fees you will pay will be charged in two ways:

- » Regular charges (for example annual fund charges). Small differences in these fees can have a big impact on your investment over the long term; and
- » One-off fees.

These are as follows:

### Annual fund charges and other charges

#### Annual fund charges

Type of fee	Amount	How and when paid
Management costs	1.00% <sup>†</sup> p.a.	Calculated on the average balance of the net assets of the Scheme in each quarter. Deducted from the net investment returns of the Scheme prior to determining the bonus rate.
Indirect investment management costs	0.24% p.a.  This cost is an estimate and varies from time to time depending upon the professional investment managers in place. This estimate is based on the current investment managers used.	The estimated fee charged by the underlying investment products utilised by ASG for the Scheme.
Total	1.24% p.a.	

<sup>†</sup> This fee is a fixed amount, regardless of the actual cost to the Scheme.

#### Other charges

Type of fee	Amount	How and when paid
Ongoing management fee	\$18 p.a.	Payable annually in advance until the Scholarship Pool is formed. It is deducted from the Member Account.
Administration fee	\$18 p.a. for members who joined between 1/10/2001 and 30/9/2002  \$24 p.a. for members who joined after 30/9/2002	Payable annually in advance until the Scholarship Pool is formed. It is deducted from the Member Account.
Membership fee	\$2 p.a.	This fee is payable annually in advance, until the Scholarship Pool is formed. For regular contributions it is deducted from your regular contributions. For lump sum payments, this fee is deducted from the Member Account
Family Protection Fund	\$4 p.a.	For regular contributions, this amount is payable annually in advance, whilst contributions are payable. It is fixed and is deducted from the member's contributions.

#### Example of how fees apply to investors (example assumes member joined the CBF No. 1 after 30/9/2002)

James invests \$5,000 in the CBF.

He is charged management costs and administration fees, which work out to about \$62 (1.24% of \$5,000). These fees might be more or less if his account balance has increased or decreased over the year.

Over the year, James pays other charges of \$48 (Includes the Ongoing management fee of \$18, Administration fee of \$24, Membership fee of \$2 and Family Protection fee of \$4).

Estimated total fees for the year:

Fund charges: \$62

Other charges: \$48 (Includes the Ongoing Management fee of \$18, Administration fee of \$24, Membership fee of \$2 and Family Protection fee of \$4)

See the latest fund update for an example of the actual returns and fees investors were charged over the past year.

## The fees can be changed

If we choose to increase any of these fees or introduce new fees at our discretion and in accordance with the rules of the CBF, we will advise you with no less than two months' notice in writing of the changes. The fees and costs listed in this section are the maximum permitted under the rules of the CBF. ASG reserves the right from time to time to reduce or waive all or part of any fee on terms and at times determined by ASG at its sole discretion.

ASG must publish a fund update for each fund showing the fees actually charged during the most recent year. Fund updates, including past updates, are available at [www.asg.co.nz](http://www.asg.co.nz)

## Section 6: What taxes will you pay?

Tax can have significant consequences for investments. If you have any queries relating to the tax consequences of the investment, you should obtain professional advice on those consequences.

### Taxation of Scheme income

ASG is a resident in Australia for tax purposes. The CBF is designed to qualify as a scholarship plan under Australian tax law. For 'scholarship plans' issued up to 31 December 2002, ASG pays no tax on fund investment returns under a specific concession in Australian income tax law.

For 'scholarship plans' issued from 1 January 2003, ASG pays tax in Australia on fund investment returns at the current company tax rate of 30 per cent. However, when benefits are paid from a 'scholarship plan', a concessional deduction is claimed and ASG then passes this deduction value to your nominated child, grossing-up the amount of their Scholarship Benefit.

### Tax treatment of benefits

#### Member Benefits

A Member Benefit under the CBF should not be taxable to the member on the basis such payments are a return of capital (or a return of the member's original contribution).

#### Scholarship Benefits

The New Zealand Inland Revenue is currently reviewing the taxation status of Scholarship Benefit payments made by ASG, which may impact the tax treatment of payments made to your child. The New Zealand Inland Revenue has provided a view that such payments are taxable under the New Zealand Income Tax Act 2007. ASG will provide an update of the outcomes of this review on our website. These comments do not constitute independent professional advice, which should be obtained when seeking to ascertain how prevailing tax rules apply to the member's individual circumstances from time to time.

The tax position of ASG, its members and the beneficiaries of the education benefit funds could be affected by any changes in tax laws in New Zealand and Australia as well as by any court decisions or rulings made by tribunals or revenue authorities in either country.

## Section 7: Who is involved?

### About ASG

The Australian Scholarships Group Friendly Society Limited (ASG) is the largest member owned provider of education benefit funds in Australia and New Zealand. ASG is a licensed manager for the benefit funds operated by ASG as a Friendly Society under the *Life Insurance Act 1995* (Australia).

### You can contact us by:

Address: Australian Scholarships Group Friendly Society Ltd, ASG Education Programmes (NZ) Ltd, Suite 7B, 19 Edwin Street, Mount Eden, or PO Box 8289 Symonds Street Auckland 1023, New Zealand

Telephone: 09 366 7670

Facsimile: 09 373 2030

Email: [memberservices@asg.co.nz](mailto:memberservices@asg.co.nz)

## Who else is involved?

	Name	Role
Supervisor	Covenant Trustee Services Ltd	Appointed by the manager to oversee the Scheme's management and administration.
Auditor	Deloitte Touche Tohmatsu	Appointed by the manager to undertake the annual audit of the Scheme's financial statements.
Actuary	Ms Briallen Cummings KPMG Actuarial Pty Ltd	Appointed by the manager to provide independent advice on the financial risks and the declaration of bonus rates of the Fund.
Tax accountant	Ernst & Young Ltd	Appointed by the manager to assist ASG with regard to ASG's New Zealand income tax obligations.

## Section 8: How to complain

Complaints about your investment in the Scheme should be made to us at:

Australian Scholarships Group  
Suite 7B, 19 Edwin Street, Mount Eden, or  
PO Box 8289 Symonds Street Auckland 1023, New Zealand

Telephone: 09 366 7670  
Facsimile: 09 373 2030  
Email: [memberservices@asg.co.nz](mailto:memberservices@asg.co.nz)

ASG is a member of an approved dispute resolution scheme, Financial Dispute Resolution Service. If your complaint was not resolved in the first instance or if you are unsatisfied with the resolution, you can make a complaint to Financial Dispute Resolution Service at:

Financial Dispute Resolution Service Level 9, 109 Featherston Street  
Wellington 6011, New Zealand

or

Financial Dispute Resolution Service Freepost 231075,  
PO Box 5730  
Wellington 6145, New Zealand

Telephone: 0508 337 337  
Website: [www.fdr.org.nz](http://www.fdr.org.nz)

Financial Dispute Resolution Service will not charge a fee to any complainant.

Complaints about your investment can also be made to the Supervisor:

Covenant Trustee Services Limited  
Level 6, Crombie Lockwood Tower,  
191 Queen Street, Auckland 1010  
P O Box 4243 Shortland Street, Auckland 1140

Telephone: 09 302 0638  
Facsimile: 09 302 1037

The Supervisor is a member of an approved dispute resolution scheme, Financial Services Complaints Limited. If you have a complaint about the Supervisor, you can make a complaint to Financial Services Complaints Limited at:

Financial Services Complaints Limited  
Level 4, Sybase House, 101 Lambton Quay,  
Wellington 6011, New Zealand

Telephone: 0800 347257  
Website: [www.fscl.org.nz](http://www.fscl.org.nz)

Financial Services Complaints Limited will not charge a fee to any complainant.

Different procedures apply for making a complaint to Financial Dispute Resolution Service or Financial Services Complaints Limited. ASG's and the Supervisor's dispute resolution provider may change from time to time. Details of ASG's and the Supervisor's current dispute resolution scheme provider can be found by searching the Financial Service Providers Register at [www.business.govt.nz/fsp](http://www.business.govt.nz/fsp).

## Section 9: Where you can find more information

Further information relating to the Scheme (for example financial statements) is available on the offer register and the scheme register at [www.business.govt.nz/disclose](http://www.business.govt.nz/disclose), as well as on our website [www.asg.co.nz](http://www.asg.co.nz). A copy of information on the offer register or scheme register is available on request to ASG using the contact details in section 7 'Who is involved?' Your annual member statements as well as other member correspondence will be available on *My ASG* available on our website [www.asg.co.nz](http://www.asg.co.nz).

In addition ASG will provide you with a copy of ASG's Scholastic, the member quarterly newsletter, and other relevant communication to keep you informed of news and information that is pertinent to your membership.

All information can be obtained free of charge.

## Section 10: How to apply

As this Scheme is no longer accepting new members, there is no application form attached to this PDS.

## Section 11: Definitions

Approved Course	To be eligible for payment of a Scholarship Benefit your child must undertake a post-secondary course on a full-time basis. The course must be undertaken at a university, tertiary educational institution or comparable educational institution of higher learning in New Zealand or overseas. Please note that an apprenticeship does not qualify as an approved course of study. If you need further information on what is considered an approved course by ASG, please contact us.
Eligibility Criteria (for payment of Scholarship Benefits)	<p>To receive a Scholarship Benefit, certain eligibility criteria must be met. Specifically:</p> <ul style="list-style-type: none"><li>» your child has reached the year of eligibility, being the calendar year in which your child will turn 18 or commences an approved full-time post-secondary course (whichever is later)</li><li>» your child makes a written request to ASG for the Scholarship Benefit (within 12 months of receiving notification of eligibility) by completing our online form</li><li>» the approved course is commenced before the eligibility year or within two years from that date</li><li>» your contributions are not more than six months in arrears</li><li>» your Member Account is still open.</li></ul>
Maturity	The process by which each Scholarship Pool is formed. This occurs after contributions have ceased, and prior to Scholarship Benefit payments being made. This generally occurs at the beginning of the year of eligibility, being the calendar year of your nominated child's 18th birthday.
Scholarship Benefit	<p>The proportion of the investment returns allocated to your nominated child within a Scholarship Pool and paid to your child, subject to them meeting the Eligibility Criteria, as referred to within this definitions table.</p> <p>If your child is unable to continue or fails to complete a year of study as a result of a serious accident, serious illness, hardship or other causes beyond their control, a discretionary payment may be made for one further year of study on application by your child.</p> <p>Payment of the Scholarship Benefit may be deferred for one year by notifying ASG in writing. Requests for a second year of deferment will be considered.</p>
Scholarship Pool	A specific pool of assets made up of the investment returns allocated to the accounts of those members participating in that pool, set aside for those children who are eligible for Scholarship Benefit payments during post-secondary education. Each Scholarship Pool is set up for the benefit of those eligible children who turn 18 in the year of eligibility. Please refer to the Eligibility Criteria within this definition table for more information.