



Member number  
(To be entered after CIF creation in Flexcube)

New member application **\*\*All fields highlighted in red MUST be completed\*\***

Use this form when creating a new customer information file (CIF), reopening a previously closed CIF or reactivating a dormant account. IMPORTANT: Perform a search in STSCIF to ensure your customer does not already have an existing CIF

Welcome to Unity. We're looking forward to having you on board.

## Personal details

Title First name Middle name(s)

Last name Gender

Also known as/previous name (incl. maiden name)

Email address Date of birth

Residential address (not a PO Box)

Postal address (if different from residential)

Home phone Mobile number Preferred mode of communication

What is your residency status? What is the main purpose of opening an account with us today?

## Employment details

If lending or other, please specify

Work status Occupation Industry type

Employer Name

## Identification

Type of ID ID number (incl. version no. for driver licence) Expiry date

Passport country (if passport provided)

Secondary or accompanying ID (where required)



### Identification (continued)

Address verification provided

Source of address verification (e.g. Contact Energy)

Passcode (used for account security and statements)

Mothers maiden name (used for additional account security when required)

### Financial and Tax details

What is the main source of funds that will be deposited into this account?

If other, please specify:

How much are you expecting to deposit from this main source of funds? (Including frequency)

Will you be receiving payments from Overseas?    Yes            No

If yes, please advise source(s) of income (including the amount and frequency)

IRD number

Leaving this field empty will result in the RWT rate of 45% being applied. If your IRD number begins with two digits, please enter a leading 0

RWT rate

\* If you do not select an RWT rate, RWT will be deducted at 33% (IRD number provided) or 45% (no IRD number provided).

\*if you have selected NRWT Rate, you must complete the Self-Certification Declaration form.

Are you a citizen of any other country?            Yes            No

Are you a tax resident of any other country?    Yes            No

\*if you answer Yes to either the citizen or tax resident questions, you must complete the Self-Certification Declaration form.

### Products and channels

Do you want to register for Internet banking?    Yes            No

Would you like an EFTPOS and/or Debit card added to your account?

*Note: if you answer yes to receiving a card, you must also select yes for Internet Banking as cards can only be pinned online via your Internet Banking log in*

How would you like your name to appear on your Debit card?    (Maximum 20 characters)

## Declaration

I hereby apply to become a member of Unity

By signing (or electronically verifying if applicable), I certify and acknowledge that:

- All information supplied is true, correct and complete and may be relied upon by Unity. A false declaration may result in this Application being rejected, or any Loan advanced in reliance on this declaration being closed or cancelled without notice
- I have not withheld any information (including information regarding my financial position, financial commitments, bankruptcy or no asset procedure) which may affect Unity's decision regarding this Application.
- I will advise Unity of any changes to relevant personal information including (but not limited to) the information in this Application.
- I have been provided with a copy of Unity's Privacy Statement. I understand that Unity may use personal information it holds for the purposes set out in the General Terms and Conditions. This includes (but is not limited to) provision of products or services by Unity, market research, legal compliance and promotion of products and services by selected third parties engaged by Unity.
- Unity may send commercial electronic messages (as that term is defined in the Unsolicited Electronic Messages Act 2007) to me using any address supplied to Unity.
- Unity may (at its sole discretion) make relevant enquiries to verify all or any of the information I have provided in this Application, including credit checks and enquiries in relation to my current or past employment.
- My personal information may be disclosed to debt recovery and credit reporting agencies, and my personal information may be disclosed by credit reporting agencies to their eligible customers.
- I have the right to access and correct any information held about me by Unity.
- Unity will ensure that information about me is securely held and will not, except as set out in the General Terms and Conditions or as authorised by me or when required or authorised by law, be disclosed to any other person or organisation.
- I have been provided with, and agree to, the General Terms and Conditions. If I am an account operator, or agent or attorney for a member (where relevant), I also agree to the General Terms and Conditions.
- I have received the Credit Risk Statement.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Capacity (if not account holder) e.g. Parent or Guardian, Power of Authority (please specify) \_\_\_\_\_



## Unity team use only

### New member opening criteria

(Please tick all boxes that apply to confirm required AML documents have been obtained from the member)

ONE form of Primary Photo ID (original and current)

- As per 6.4.b. Documentary Identity Verification

**Or**

ONE form of Secondary Photo ID (original and current)

**AND** an additional accompanying identification document

- As per 6.4.b. Documentary Identity Verification

**Or**

ONE form of non-photographic ID (original and current)

**AND** an additional accompanying identification document

- As per 6.4.b. Documentary Identity Verification

\*Additional documents required to accompany the above identification options (please tick all that apply)

Proof of address has been provided by the member

- As per process 6.4.c Documentary Address Verification

Self-Certification Declaration has been completed by the member (if applicable)

AEOI details recorded in Flexcube (if applicable)

- Customer Master (STDCIF), Auxiliary & Checklist tabs

Validate the TIN number (if applicable) to ensure the TIN format is correct/TIN requirements for the specific country are met

- As per process 1.3. Automatic Exchange of Information (AEOI) - Website link (Tax identification numbers)

### Service instructions and actions

Member has been provided with the following and the checklist tab in Flexcube has been fully completed:

General Terms and Conditions

Credit Risk Statement

Privacy Statement

Rates and Fees schedule

Relevant documents for Unity products e.g. Internet Banking, EFTPOS and Debit cards

- As per each products individual process

ALL steps have been fully completed as per the 'Create a Customer Information file' process

ALL required documents scanned to [scanning@unitymoney.co.nz](mailto:scanning@unitymoney.co.nz)

## Must be signed and dated for audit purposes

Loaded by (staff name) \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

In branch check by (staff name) \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_